

Front Range Roundtable

Executive Team Meeting

November 30, 2009

Location: The meeting has a **NEW LOCATION**. It will now be held at the Jefferson County building located at 100 Jefferson County Pkwy, Golden, CO 80419; Room: Kittridge/Pleasantview Combo (1563/64). (This is an in person meeting. However, **in case of severe weather**, this meeting has a back-up conference call and online meeting at: Conference call: 866-852-1588, participant passcode: 516343
Online meeting: <https://www2.gotomeeting.com/join/515443115>
Meeting Password: Roundtable ; Meeting ID: 515-443-115



Today's Agenda

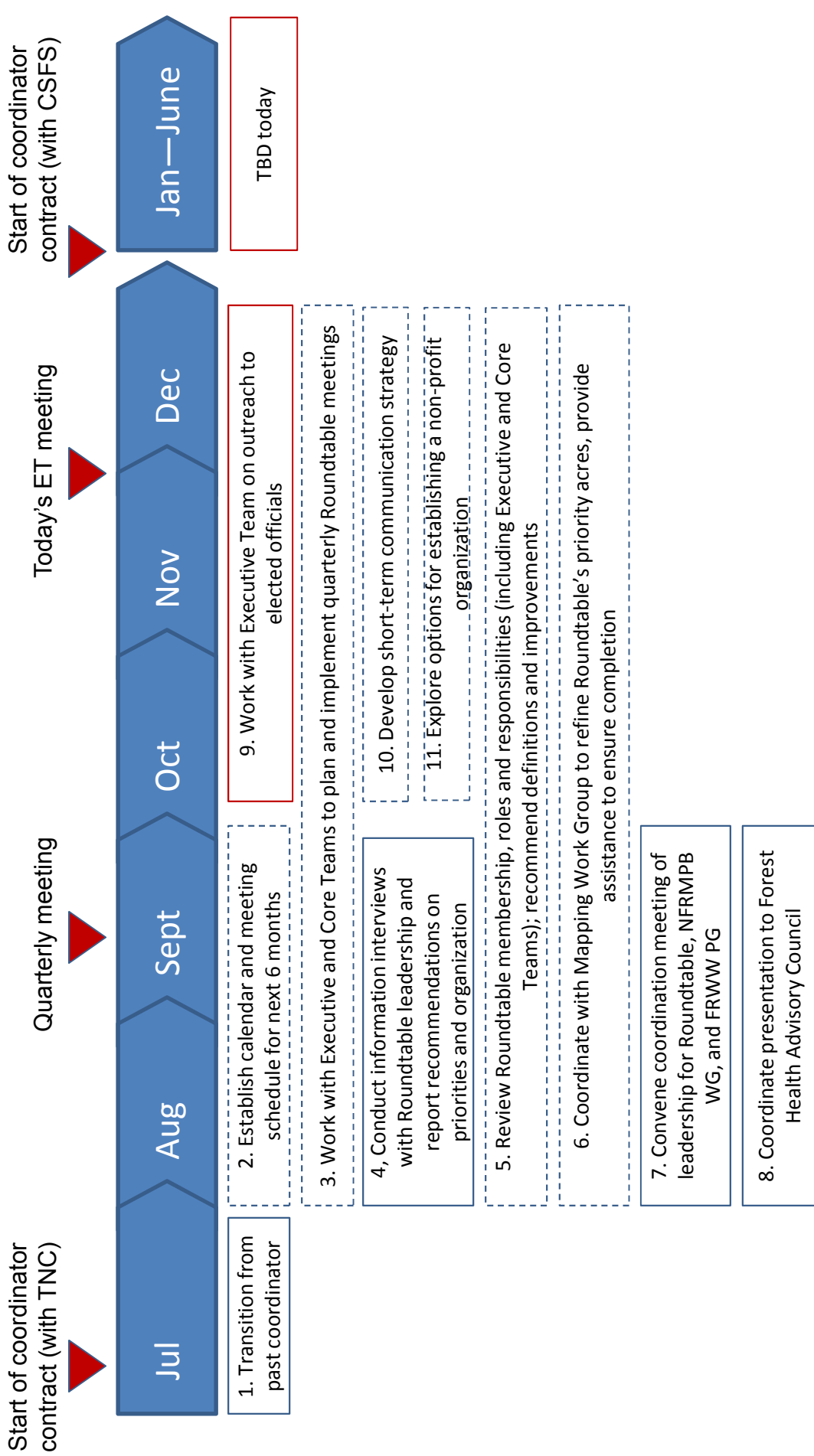
----- = Break

Topic	Timing
1. Review progress against H2-09 work plan, plan H1-10 scope of work for contract with CSFS	9:00 – 9:30
2. Roundtable strategy: recap outcomes from Roundtable Quarterly meeting and kickoff meetings of four new working teams; approve or revise team goals and deliverables	
A. Implementation and Mapping (IM) team	9:30 – 9:50
B. Outreach to Elected Officials (OEO) team	9:50 – 10:10
C. Break	10:10 – 10:20
D. Biomass Utilization and Slash Sites (BUSS) team	10:20 – 10:40
E. Science and Monitoring (SM) team	10:40 – 11:00
3. Roundtable organization and operations: proposed goals for 2010 (i.e., executive team membership, defining membership)	11:00 – 11:30
4. Review 2010 Roundtable calendar, plan ET meetings (<i>bring your calendars</i>)	11:30 – 11:45
5. Review proposed agenda for Roundtable Q1-10 Quarterly Meeting and plan next steps	11:45 – 12:00



Prior Work Plan for July to December

- Completed
- In progress
- Upcoming





2010 Roundtable Priorities

Current priorities with working teams

Fase of Implementation	
Higher	Lower
<div style="background-color: yellow; padding: 5px; text-align: center; font-weight: bold;">3rd tier priorities</div> <ol style="list-style-type: none"> 5. Redefine purpose: stay focused 6. Clarify relationship with FRFTP 7. Clarify relationship with FRWWPWG 8. Clarify relationship with NFRMPBWG 	<div style="background-color: orange; padding: 5px; text-align: center; font-weight: bold;">4th tier priorities</div> <ol style="list-style-type: none"> 9. Clarify/improve organizational structure 10. Improve Roundtable operations 11. Acknowledge/celebrate progress 12. Expand membership diversity 13. Incorporate into a nonprofit
<div style="background-color: green; padding: 5px; text-align: center; font-weight: bold;">1st tier priorities</div> <ol style="list-style-type: none"> 1. Implementation project (supported by mapping) → IM team 2. Outreach to elected officials supported by external communication → OEO team 	<div style="background-color: blue; padding: 5px; text-align: center; font-weight: bold;">2nd tier priorities</div> <ol style="list-style-type: none"> 3. Biomass utilization and slash sites → BUSS team 4. Science and monitoring (including expanding area of consensus by defining terminology) → SM team

Lower

Higher

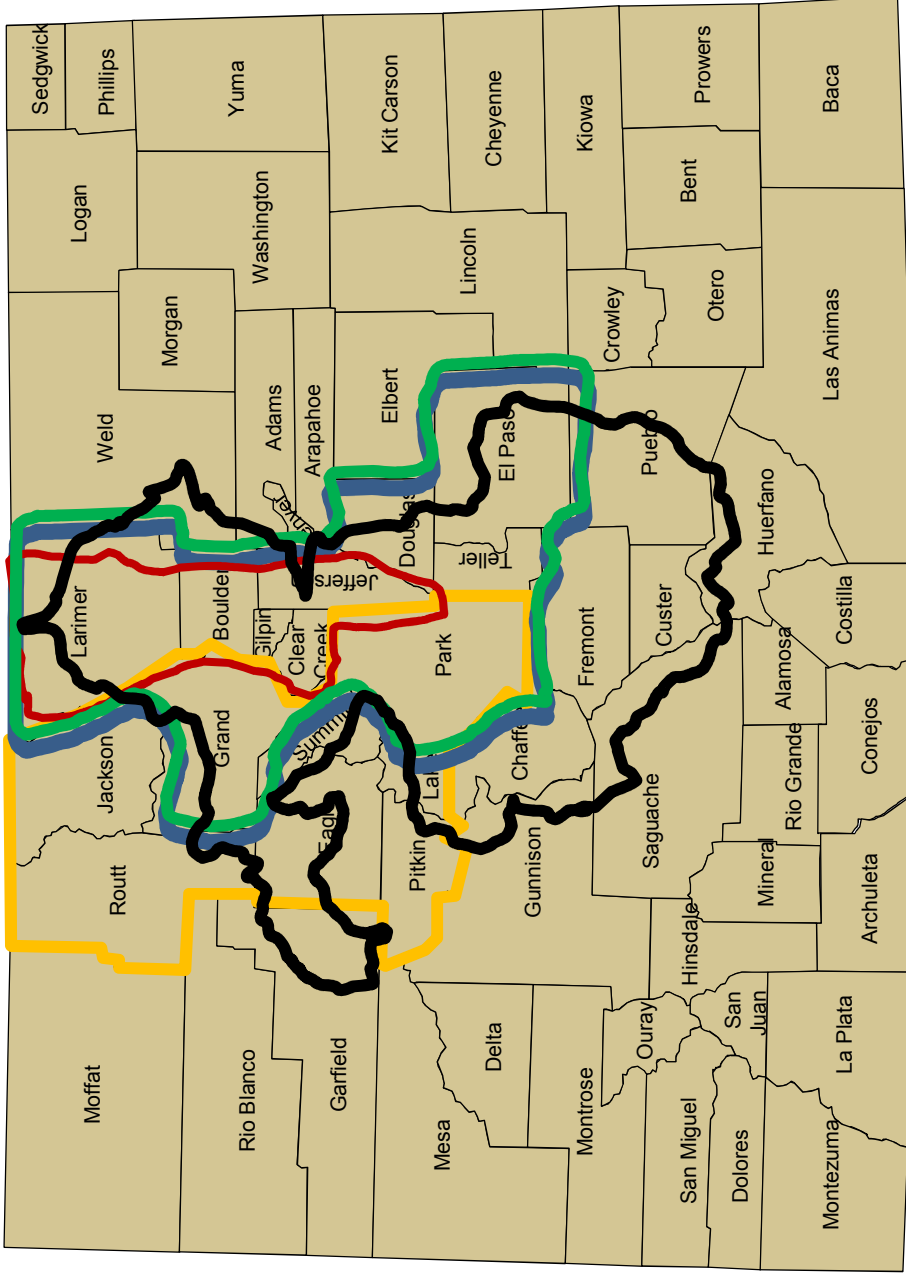
Importance to Roundtable Members



4 Front Range Forest Groups

- FRFTP¹
- Front Range Roundtable
- NFRMPBWG²
- FRWWPWG³
- CBBC⁴

Geographic scopes of each group

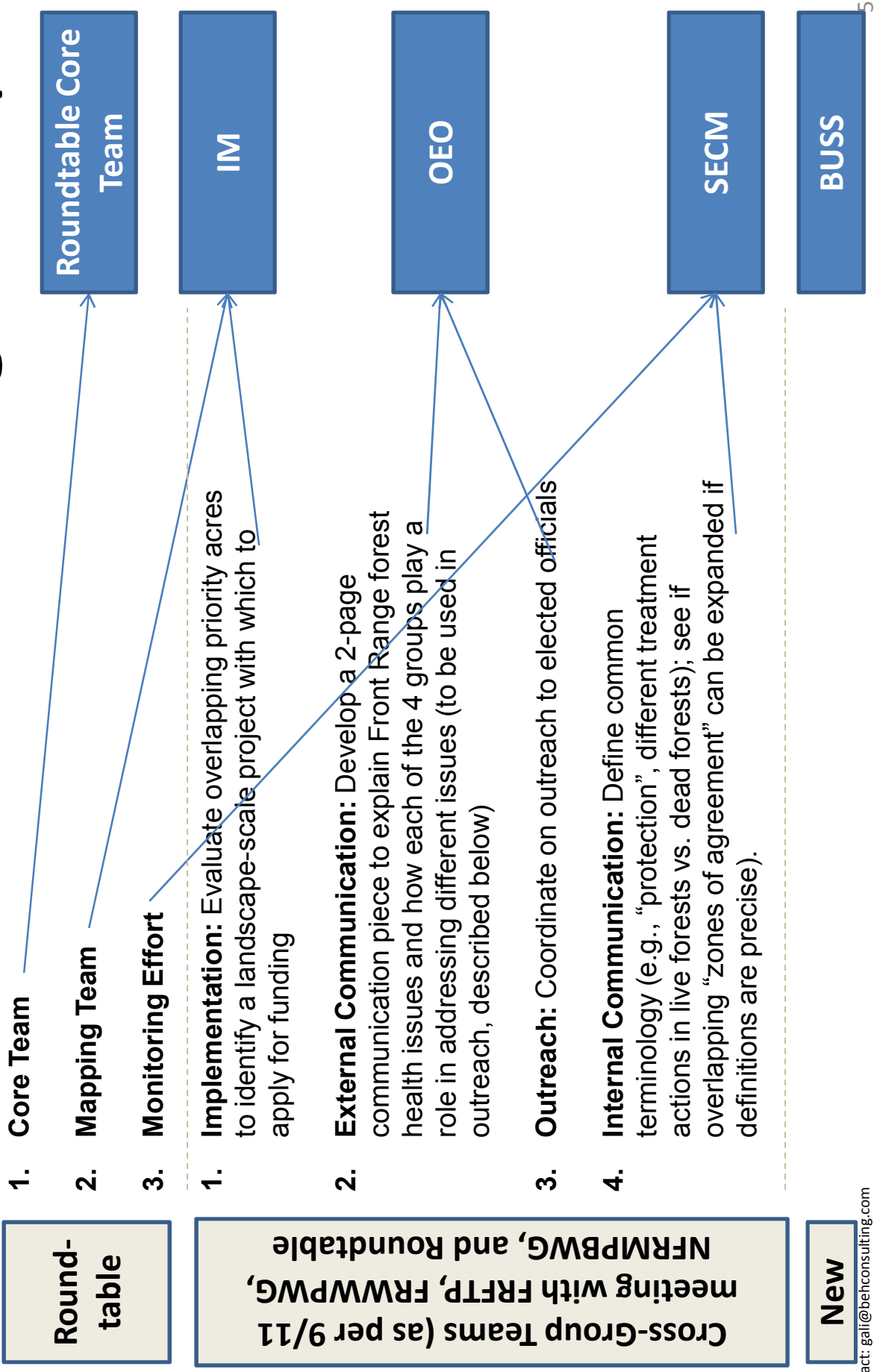


- On Friday, 9/11/09, the leadership teams of the 4 Front Range groups (not CBBC) met for the first time and agreed to work together where it would be mutually beneficial but operate as separate groups with their own leaderships, memberships, and decision-making structures.

1. Front Range Fuels Treatment Partnership
 2. Northern Front Range Mountain Pine Beetle Work Group
 3. Front Range Watershed Wildfire Protection Work Group
 4. Colorado Bark Beetle Cooperative
- Contact: gali@behconsulting.com

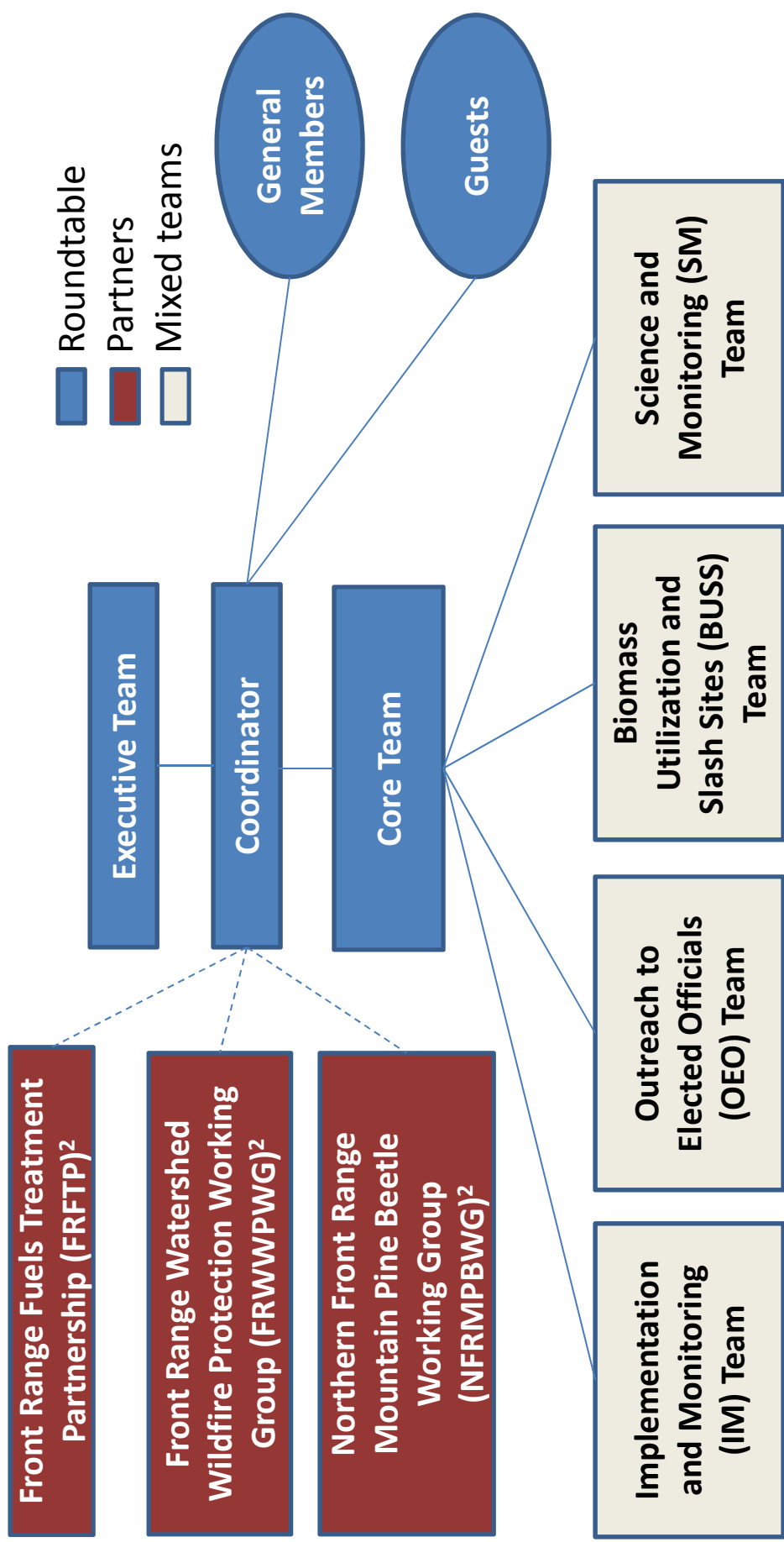


Evolution of Teams Among 4 Front Range Groups





Roundtable Organization¹



1. At the September 18, 2009 Quarterly Roundtable meeting, the attendees conducted a straw poll on priorities for 2010. While “Clarify/improve Organizational Structure” did receive a few votes, it ranked 9th out of 13 in possible priorities. Therefore, the acting organizational chart shown here will be used through 2010 until creating a new organization is desired and prioritized.

2. These groups are separate from the Front Range Roundtable and have their own organizational structures and initiatives.



Progress against 2006 Roundtable Recommendations

✓ = Expected benefits from Roundtable working teams³

Self-Evaluation¹

- Completed (Green circle)
- Mostly there (Blue circle)
- On track (Yellow circle)
- Needs attention (Red circle)

Roundtable goals

Increase funding for forest treatments

1. Identify new state and local funding sources for treatments on state and private land.
2. Increase forest treatment incentives for private landowners.
3. Advocate for additional federal funding for Front Range forest treatments.

Reduce the cost of forest treatments

4. Increase appropriate application of prescribed fire and wildland fire use as a management tool.
5. Increase utilization of woody biomass for facility heating.
6. Increase contract sizes and durations with stewardship contracts on federal land.

Ensure local leadership and planning

7. Limit the growth of fire risk in the Wildland-Urban Interface.
8. Promote the development of Community Wildfire Protection Plans for Front Range communities-at-risk.

Set clear priorities and ensure progress against common goals

9. Adopt a clear and common framework for prioritizing treatments.
10. Convene follow-on Roundtable to ensure implementation of recommended initiatives.

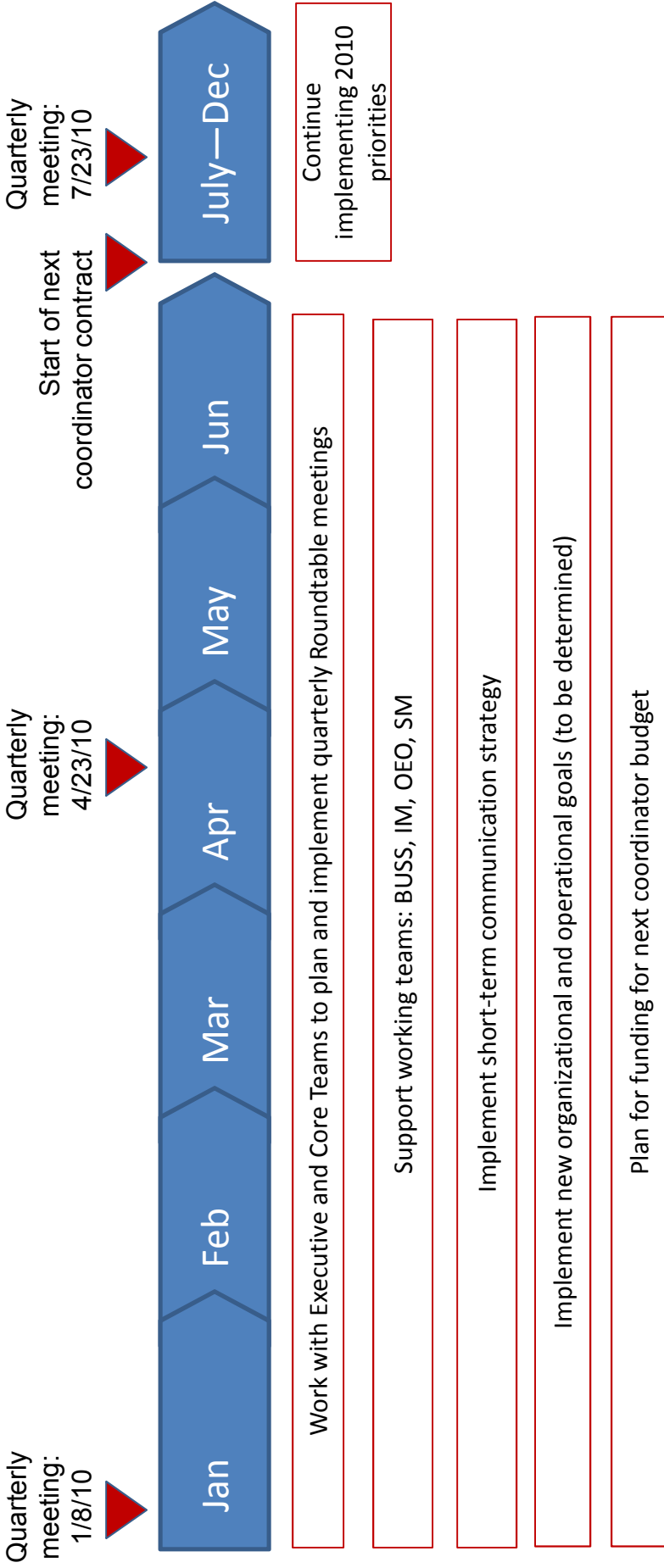
Recommended initiatives

	IM	OEO	BUSS	SM
1. Identify new state and local funding sources for treatments on state and private land.	✓	✓		Completed (Blue circle)
2. Increase forest treatment incentives for private landowners.	✓	✓		On track (Yellow circle)
3. Advocate for additional federal funding for Front Range forest treatments.	✓	✓		On track (Yellow circle)
4. Increase appropriate application of prescribed fire and wildland fire use as a management tool.	✓	✓	✓	Needs attention (Red circle)
5. Increase utilization of woody biomass for facility heating.	✓	✓	✓	Needs attention (Red circle)
6. Increase contract sizes and durations with stewardship contracts on federal land.			✓	On track (Yellow circle with '2')
7. Limit the growth of fire risk in the Wildland-Urban Interface.		✓		On track (Yellow circle)
8. Promote the development of Community Wildfire Protection Plans for Front Range communities-at-risk.	?	?	?	Completed (Blue circle)
9. Adopt a clear and common framework for prioritizing treatments.	✓			Needs attention (Red circle)
10. Convene follow-on Roundtable to ensure implementation of recommended initiatives.		✓		Completed (Green circle)

1. Results of straw poll from September 18, 2009 Quarterly Roundtable meeting of 37 attendees from 24 organizations representing 11 stakeholder groups.
 2. Considered completed for USFS but still an improvement area for the CSFS
 3. Results of Kickoff team discussions on October 28, 2009



Proposed Work Plan for January to July





Today's Agenda

--- = Break

Topic

Timing

1. Review progress against H2-09 work plan, plan H1-10 scope of work for contract with CSFS 9:00 – 9:30
2. Roundtable strategy: recap outcomes from Roundtable Quarterly meeting and kickoff meetings of four new working teams; approve or revise team goals and deliverables

A. Implementation and Mapping (IM) team	9:30 – 9:50
B. Outreach to Elected Officials (OEO) team	9:50 – 10:10
C. Break	10:10 – 10:20
D. Biomass Utilization and Slash Sites (BUSS) team	10:20 – 10:40
E. Science and Monitoring (SM) team	10:40 – 11:00
3. Roundtable organization and operations: proposed goals for 2010 (i.e., executive team membership, defining membership) 11:00 – 11:30
4. Review 2010 Roundtable calendar, plan ET meetings (*bring your calendars*) 11:30 – 11:45
5. Review proposed agenda for Roundtable Q1-10 Quarterly Meeting and plan next steps 11:45 – 12:00



Proposed Team Goals

Implementation and Monitoring (IM) Team

1. Identify 1–3 landscape-scale areas that meet defined criteria in order to focus Roundtable resources for implementation planning.
2. Select one or more communities to partner with on developing scopes of work and implementation roles for each partner
3. Develop a project plan and attract funding for a turn-key project around at least one of the highest priority landscape identified.

Outreach to Elected Officials (OEO) Team

1. Create external communications that all four Front Range groups¹ can use to describe forest health challenges and each group's role in addressing those challenges
2. Coordinate on outreach to elected officials, including scheduling joint meetings when possible.
3. Inform one another of planned activities so that team members are aware of what other groups are doing on their own, to minimize audience confusion and fatigue.

Biomass Utilization and Slash Sites (BUSS) Team

1. Seek funding to conduct a biomass availability analysis for the 10 Front Range counties
2. Work with communities implementing CWPPs to help them increase woody biomass utilization (WBU)
3. Develop communications on the state of biomass utilization in the Front Range; conduct outreach

Science and Monitoring (SM) Team

1. Evaluate progress of forest treatments in the Roundtable's 2006 priority areas.
2. Consider becoming the monitoring body for the USFS's stewardship contract
3. Further prioritize Roundtable priority areas best suited to mechanical treatments



Proposed IM Team Outline

Name

Implementation and Mapping (IM) Team

Goals

1. Identify 1–3 landscape-scale areas that meet defined criteria in order to focus Roundtable resources for implementation planning.
2. Select one or more communities to partner with on developing scopes of work and implementation roles for each partner
3. Develop a project plan and attract funding for a turn-key project around at least one of the highest priority landscape identified.

Background

In 2008, the Roundtable successfully launched the Woodland Park Healthy Forest initiative, a collaborative project of various federal, state, local government, nonprofit, and individual partners dedicated to improving the resiliency and health of forests in and around the Woodland Park area and implementing the Teller County Community Wildfire Protection Plan.

On September 11, 2009, the leaderships of the four Front Range groups—the Roundtable, the Front Range Watershed Working Group (FRWWPWG) and the Northern Front Range Mountain Pine Beetle Working Group (NFRMPBWG)—met and agreed to collaborate on an implementation planning project for a landscape that met most of the groups’ priorities, if possible. On September 18, 2009, the Roundtable approved the formation of a the new IM Team as a multi-partner effort, which kicked off on October 28, 2009 to set its goals, work streams, and deliverables, as shown here.

Work streams

1. **Mapping:** Using GIS, identify 1 – 3 landscapes that meet most of the following criteria:
 1. Project areas include treatment priorities recommended by all 4 (or most) of the Front Range groups: the Front Range Roundtable, the FRFTP, the FRWWPWG, and the NFRMPBWG
 2. 50k+ acres each, not necessarily completely contiguous since projects that cross many of the 10 Front Range counties would be desirable
 3. Project areas already have approved CWPPs (e.g., Gilpin & Clear Creek working on CWPPs, will finish in 3 months)
 4. Project areas cover multiple jurisdictions, including private
2. **Community selection:** Select a community or communities to work with to develop a scope of work for upcoming grant applications (assess communities in high priority landscapes by criteria including eligibility for funding, evidence of past success in project implementation, etc.¹); develop a plan for how different community partners would contribute to project implementation.
3. **Funding:** Develop a grant proposal strategy and timeline for 2010 (e.g., FLRA, FEMA, other traditional and non-traditional sources)

Deliverables

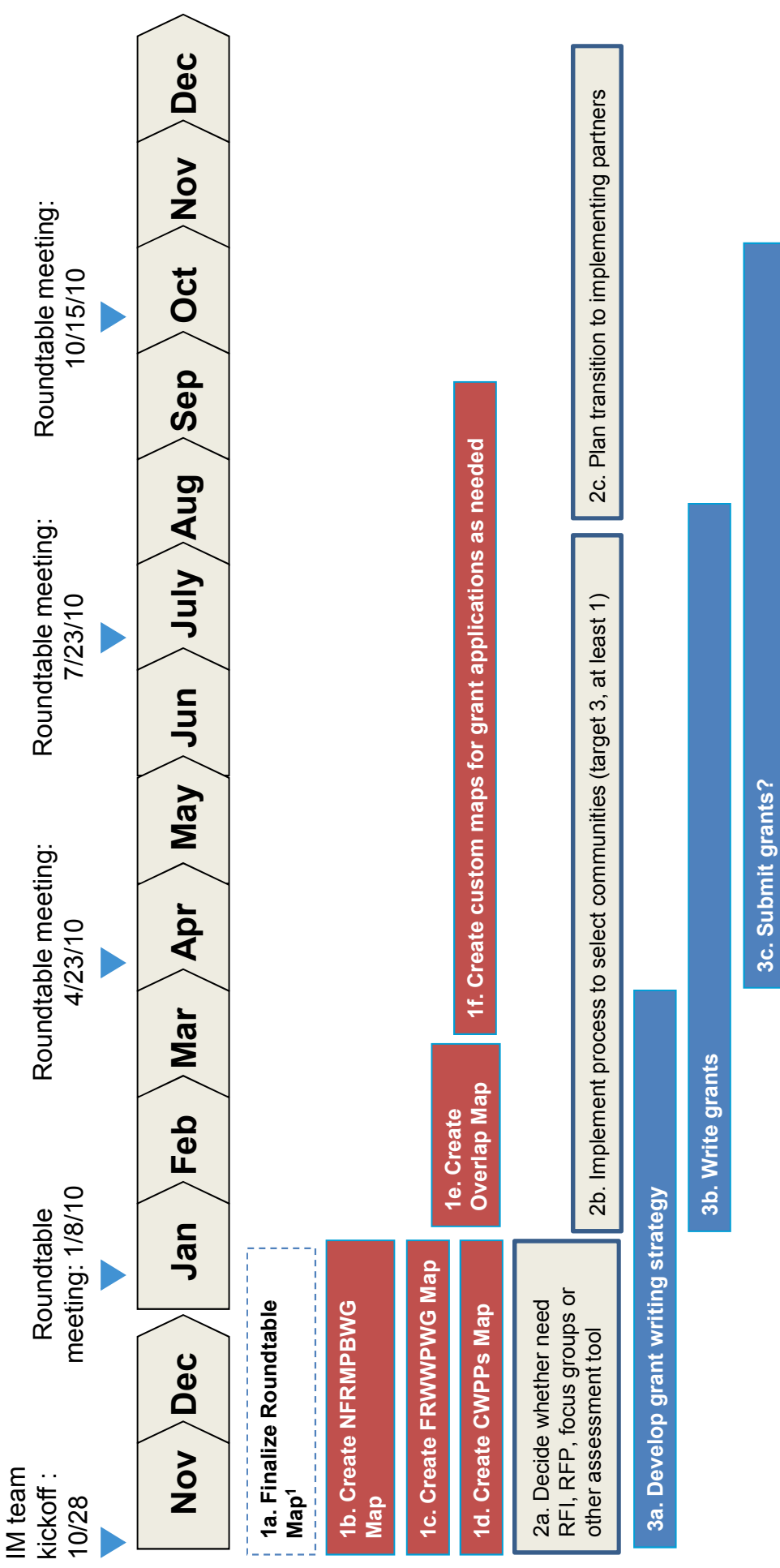
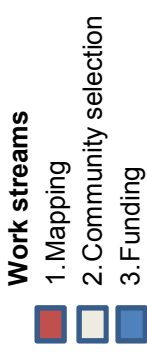
1. A map of the overlapping priority areas of the 4 Front Range groups (Roundtable, FRWWPWG, NFRMPBWG, FRFTP) and CWPPs, based on currently available data
2. One or more communities selected as implementing partners with agreed scopes of work and partner roles and responsibilities
3. Funding identified for a turn-key project for a community- based organization to implement and manage

Note: For areas that don’t have 6th level watershed assessments, CSFS state-wide 5th level assessments may be used instead. NFRMPBWG maps are currently based on aggregated priorities of individual agencies.

1. The team has not yet agreed on how to measure this capacity on the ground. Options are: with an RFI or RFP process (but don’t want to raise hopes), with Roundtable-organized focus groups (could be part of the final decision process), or using CWPPs as a proxy for demonstrated capacity, commitment, and interest.



Proposed IM Team Work Plan



1. Not an IM Team activity; to be done by Science & Monitoring team, which will update the 2006 map by highlighting areas that have been treated since around 2004.



Proposed OEO Team Outline

Name
 Outreach to
 Elected
 Officials
 (OEO) Team

Goals

1. **Create communications:** Create external communications that all four Front Range groups¹ can use to describe forest health challenges and each group's role in addressing those challenges
2. **Conduct outreach together, when possible:** coordinate on outreach to elected officials, including scheduling joint meetings when possible.
3. **Exchange information on individual outreach activities:** Inform one another of planned activities so that team members are aware of what other groups are doing on their own, with the goal of minimizing audience confusion and fatigue.

Background

On September 11, 2009, the leadership teams of the four front range groups—the Roundtable, the FRFTP, the NFRMPBWG, and the FRWWPWG—met and agreed to coordinate on communications and outreach and provide united Front Range messages to state and federal decision-makers. On September 18, 2009, the Front Range Roundtable approved launching a new work group to support these combined goals of the four Front Range groups. That group kicked off on October 28, 2009 to discuss its goals and work streams, as reflected in this proposed team outline.

Work streams

1. Agree on topics for which the 4 groups would like to (a) educate and (b) advocate
 - a) Education: Highlight forest health challenges – create awareness that resources should go to Front Range, agree on what the situation is, explain the differences between the 4 groups
 - b) Advocate: What should be done to address forest health challenges described in “education” section
2. Agree on what outreach to conduct:
 1. One on one meetings: for high levels of government
 2. Events or group meetings: for lower levels of government
3. [Roundtable-specific work stream]: Agree on what progress has been made against 2006 recommendations?

Scope

1. Prioritize outreach to elected officials mainly, but also include appointed officials as makes sense
2. Prioritize outreach to officials at higher government levels: Federal (Region 2), State, and County; include local governments as makes sense
3. Members will still do their own outreach for their own groups or as part of their day jobs but should let team know what is done outside the group; when points of view diverge among the 4 groups, each group should fairly portray differences of opinions

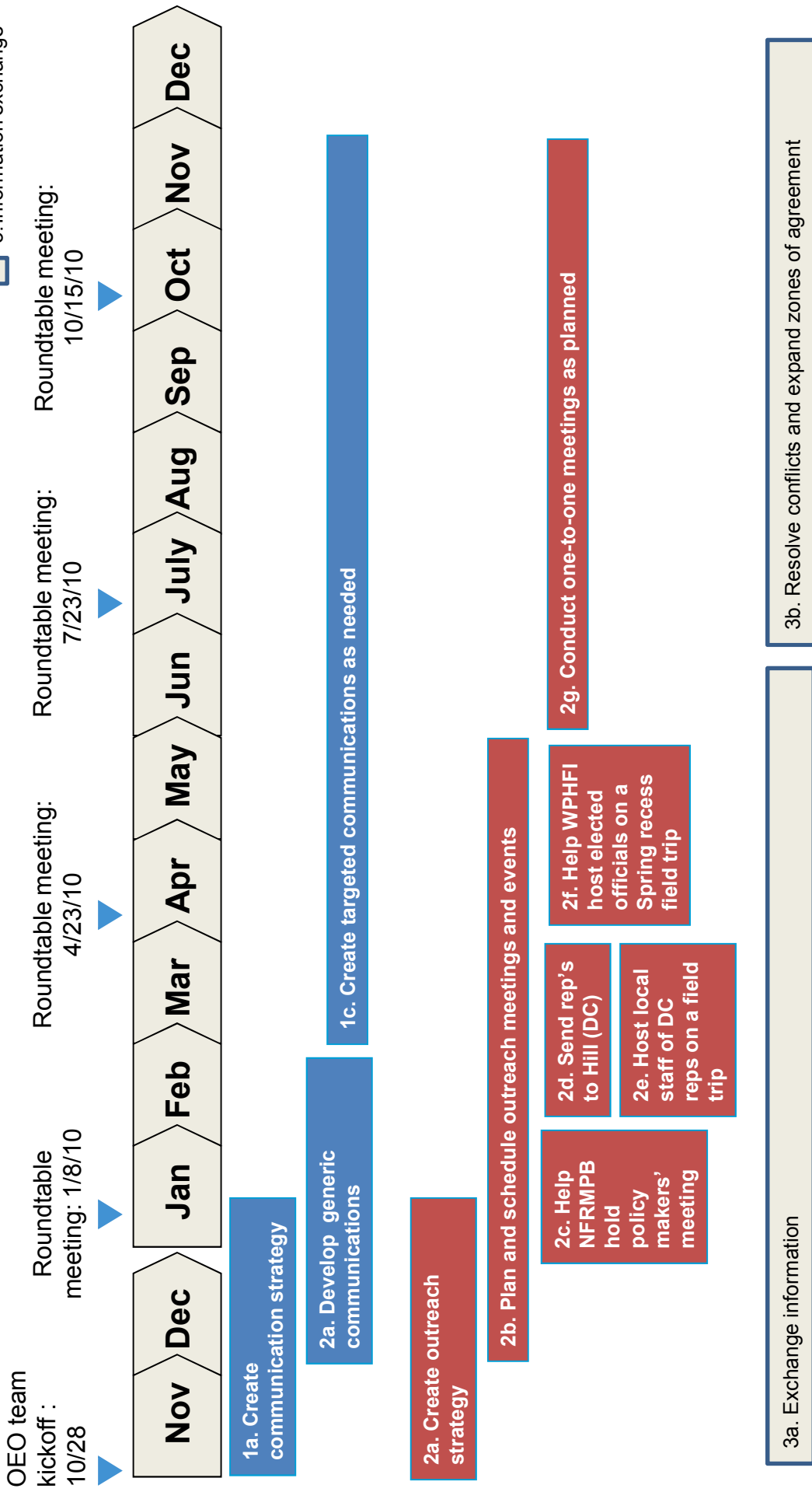
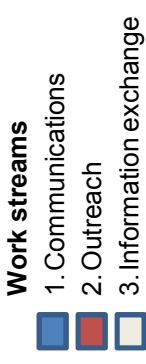
Deliverables

1. Written communications agreed to by four Front Range groups
2. An outreach strategy with key events and one-to-one meetings prioritized
3. >50% success rate in implementing the planned outreach strategy

1. Four Front Range Groups: The Front Range Fuels Treatment Partnership, the Front Range Watershed Wildfire Protection Work Group the Northern Front Range Mountain Pine Beetle Work Group, and the Front Range Roundtable



Proposed OEO Team Work Plan





Proposed BUSS Team Outline

Name

Biomass Utilization and Slash Sites (BUSS) Team

Goals (in order of importance)

1. Seek funding to conduct a biomass availability analysis for the 10 Front Range counties
2. Work with communities implementing CWPPs to help them increase woody biomass utilization (WBU)
3. Develop communications on the state of biomass utilization in the Front Range; conduct outreach

Background

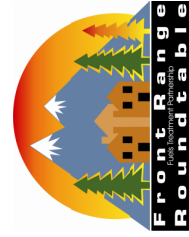
At the September 18, 2009 Roundtable Quarterly Meeting, the attendees voted to form a new work group focused on biomass utilization and slash sites. The team kicked off on October 29, 2009 and brainstormed strategic priorities. A groups of experts and all members of the Roundtable and NFRMPBWG were asked for feedback on priorities, and those results were discussed at the teams' November 16, 2009 meeting. The BUSS team considered more than 25 suggestions for its 2010 priorities, narrowed the list through a facilitated process of elimination to arrive at 8 attractive ideas on which the team voted. The top 3 priorities by vote count became the team's 2010 goals as shown here.

Work streams

1. Create a statement of work for a funding proposal on conducting a Front Range biomass feasibility study; identify potential funding sources and apply for funding
2. Develop a partnership with a Front Range community implementing a CWPP with the goal of increasing WBU
3. Create a presentation that tells the Front Range story on WBU; coordinate with the Roundtable's Outreach to Elected Officials (OEO) team as needed; conduct targeted outreach as needed

Deliverables

1. Seek funding to conduct a biomass availability analysis for 10 Front Range counties; use results to attract new businesses that are already successful out of state
2. Work with communities implementing CWPPs; identify who has received money and approach them to consider biomass utilization; find out which HOAs are working on defensible space; approach them to consider biomass utilization and help them make putting wood out for collection easier?
3. Biomass outreach and messaging (sort yard education, public acceptance, communicate efforts underway, evaluate results, briefing papers, define WBU, presentation on state of WBU, promote WBU for long term sustainability,



Proposed SM Team Outline

Name

Science and Monitoring (SM) Team

Goals

1. Evaluate progress of forest treatments in the Roundtable's 2006 priority areas.
2. Consider becoming the monitoring body for the USFS's stewardship contract
3. Further prioritize Roundtable priority areas best suited to mechanical treatments

Background to each goal

1. In May 2006, the Roundtable recommended 1.5 million acres as prioritized for forest treatments in the 10 county area. In May 2009, the Roundtable decided to assess progress against treated acres.
2. In 2009, the USFS entered into a long term stewardship contract (4k acres per year for 10 years, with the ability to expand and extend this scope). The USFS may set up a monitoring group for this contract. The team decided to explore whether this team would be a good fit and have the capacity for that role.
3. In July 2009, the Mapping Team of the Roundtable attempted to further prioritize acres suitable for mechanical treatment but determined that the team needed to expand its membership to reach consensus. The former Roundtable Mapping team thus split until two groups: the Implementation & Mapping (IM) team will act on the best available current data, while the SM team will look ahead to further prioritization that the IM team can act on in 2011 and beyond.

Work streams

1. Evaluate treatment progress since 2004 against Roundtable priority treatment acres recommended in 2006.
 - Scope: Use GIS data only, no ground truthing
 - Next phase: After completing the above analysis, make the relevant GIS layers publicly available and recommend a process for annual updates
2. Explore becoming the monitoring group for the USFS stewardship contract and conduct response monitoring ¹as part of that role (if don't take that role, revisit conduct response monitoring in some other way)
3. Conduct the further prioritization for the Roundtable regarding slope and road access; update the 2006 map of recommended treatment areas to prioritize areas best suited for mechanical treatment; consider updating map's restoration zone based on ground truthing since 2006. (This map will inform future iterations of the Roundtable's Implementation and Mapping team's work but it will not wait for this update map for its 2010 work.)

Deliverables by goal

1. Tabular estimate of acres treated by county since 2004 (and whether in Roundtable priority areas); map of treatments accomplished since 2004; update planned each year for spring Quarterly meetings starting in 2011;
2. Decision on whether to become the monitoring group for the USFS's stewardship contract
3. Updated map of Roundtable priorities showing areas best suited for mechanical treatment

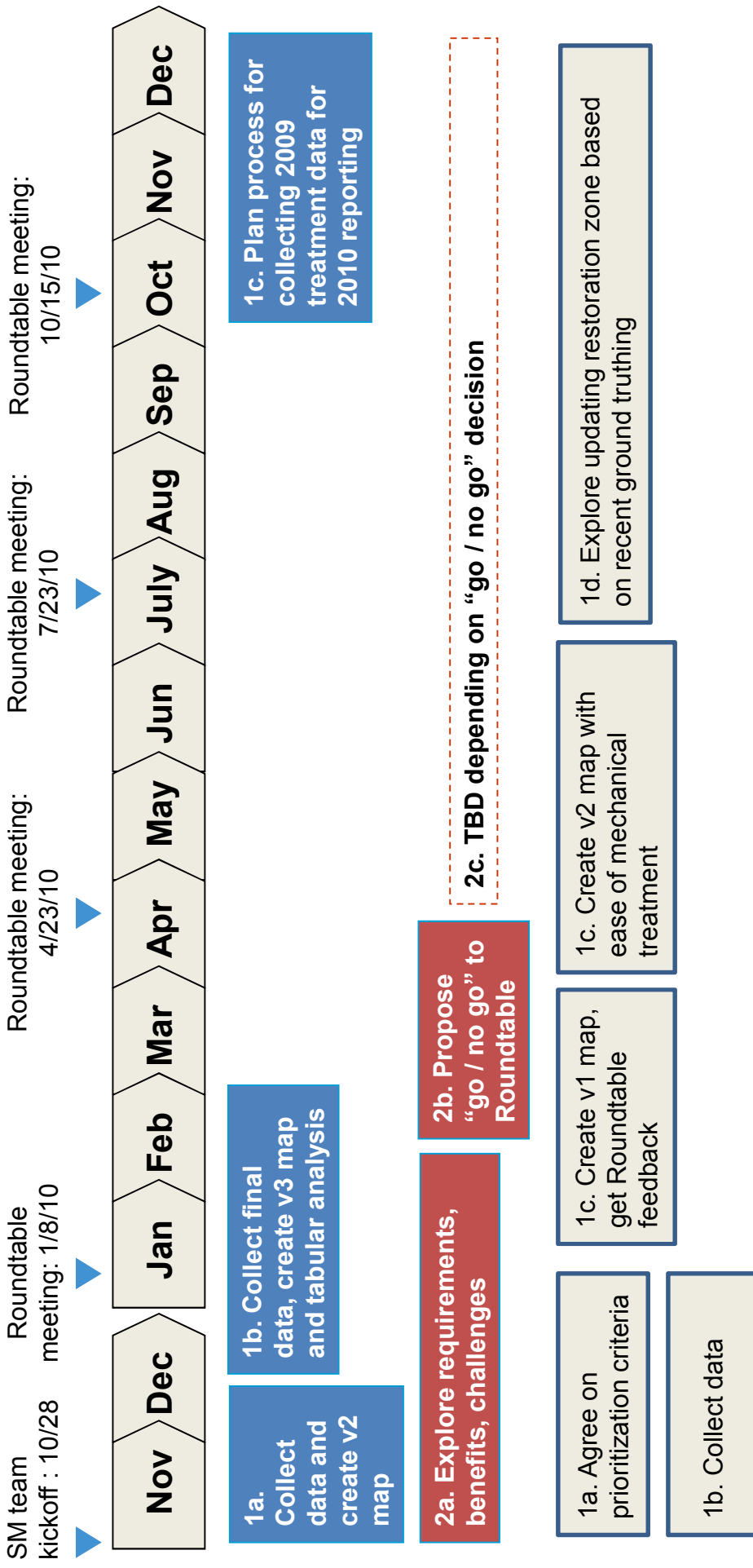


Proposed SM Team Work Plan

Work streams



1. Evaluate progress of forest treatments in the Roundtable's 2006 priority areas.
2. Help the USFS monitor its stewardship contract
3. Further prioritize Roundtable priority areas best suited to mechanical treatments





Today's Agenda

--- = Break

Topic

Timing

1. Review progress against H2-09 work plan, plan H1-10 scope of work for contract with CSFS 9:00 – 9:30
2. Roundtable strategy: recap outcomes from Roundtable Quarterly meeting and kickoff meetings of four new working teams; approve or revise team goals and deliverables
 - A. Implementation and Mapping (IM) team 9:30 – 9:50
 - B. Outreach to Elected Officials (OEO) team 9:50 – 10:10
 - C. Break 10:10 – 10:20
 - D. Biomass Utilization and Slash Sites (BUSS) team 10:20 – 10:40
 - E. Science and Monitoring (SM) team 10:40 – 11:00

3. Roundtable organization and operations: proposed goals for 2010 (i.e., executive team membership, defining membership) 11:00 – 11:30
4. Review 2010 Roundtable calendar, plan ET meetings (*bring your calendars*) 11:30 – 11:45
5. Review proposed agenda for Roundtable Q1-10 Quarterly Meeting and plan next steps 11:45 – 12:00



2010 Organizational and Operational Priorities

Organizational and operational priorities

Phase of Implementation	
Higher	Lower
<div style="background-color: yellow; padding: 5px; text-align: center; font-weight: bold;">3rd tier priorities</div> <ol style="list-style-type: none"> 5. Redefine purpose: stay focused 6. Clarify relationship with FRFTP 7. Clarify relationship with FRWWPVG 8. Clarify relationship with NFRMPBWG 	<div style="background-color: #ffff00; padding: 5px; text-align: center; font-weight: bold;">1st tier priorities</div> <ol style="list-style-type: none"> 1. Implementation project (supported by mapping) → IM team 2. Outreach to elected officials supported by external communication → OEO team
<div style="background-color: #800000; color: white; padding: 5px; text-align: center; font-weight: bold;">4th tier priorities</div> <ol style="list-style-type: none"> 9. Clarify/improve organizational structure 10. Improve Roundtable operations 11. Acknowledge/celebrate progress 12. Expand membership diversity 13. Incorporate into a nonprofit 	<div style="background-color: #4682b4; padding: 5px; text-align: center; font-weight: bold;">2nd tier priorities</div> <ol style="list-style-type: none"> 3. Biomass utilization and slash sites → BUSS team 4. Science and monitoring (including expanding area of consensus by defining terminology) → SM team

Lower

Higher

Importance to Roundtable Members



Proposed Organizational and Operational Goals for 2010

Potential priority	Proposed goals for 2010	Required next steps
Clarify / improve organizational structure	<ul style="list-style-type: none"> Executive Team: Expand / diversify / formalize process for serving Membership: Define and formalize 	<ul style="list-style-type: none"> Schedule special executive team meeting to review options and decide changes? Recruit volunteers to define membership benefits and obligations, create and implement membership application?
Improve Roundtable operations	<ul style="list-style-type: none"> Core team: keep for Roundtable-only needs (working teams all include partners) or formally disband? Hold 4 meetings in 2010 Define decision making authorities (e.g. ET vs. Roundtable) 	<ul style="list-style-type: none"> Hold core team meeting and ask core team for proposed roles and activities for 2010 (or disband if none)? None – four 2010 meetings already scheduled Propose division of responsibilities for Roundtable vote; codify selected procedures in a Roundtable operations manual
Incorporate into a nonprofit	<ul style="list-style-type: none"> Incorporate in the state of Colorado (~\$600) Apply for nonprofit status from IRS (\$1,500 to \$2,000) Find a tax CPA (\$1,000 per year) 	<ul style="list-style-type: none"> Find pro bono lawyer? Hire lawyer? Recruit volunteers to write bylaws, fill in paperwork; work with lawyer on review



Roundtable Meetings – 2010

Event	Location	Place and Call Details	Date	Time
Roundtable Quarterly Meeting: Q1-10	USFS RO	U.S. Forest Service Rocky Mountain Region 740 Simms St Golden, CO 80401; if cannot attend in person: 866-852-1588, participant passcode: 516343	Friday, January 08, 2010	9:30am - 3:30pm
Executive Team Meeting Q1-10			March 2010 TBD	
Roundtable Quarterly Meeting: Q2-10	Jeffco	Jefferson County Building, 100 Jefferson County Pkwy, Golden, CO 80419; if cannot attend in person: 866-852-1588, participant passcode: 516343	Friday, April 23, 2010	9:30am - 3:30pm
Executive Team Meeting Q2-10			Late June 2010 TBD	
Roundtable Quarterly Meeting: Q3-10	Woodland park	Woodland Park, Location TBD; if cannot attend in person: 866-852-1588, participant passcode: 516343	Friday, July 23, 2010	9:30am - 3:30pm
Executive Meeting Q3-10			September 2010 TBD	
Roundtable Quarterly Meeting: Q4-10	USFS RO Simms - Auditorium	U.S. Forest Service Rocky Mountain Region 740 Simms St Golden, CO 80401; if cannot attend in person: 866-852-1588, participant passcode: 516343	Friday, October 15, 2010	9:30am - 3:30pm
Executive Meeting Q4-10			November 2010 TBD	



Proposed Agenda for Q1-10

Roundtable Meeting

--- = Breaks

Topic	Timing
1. Welcome, introductions, announcements	9:30 – 10:00
2. Review progress against coordinator’s work plan and outcomes from last Quarterly meeting	10:00 – 10:30
3. Review proposed goals and deliverables for working teams:	
• IM	10:30–11:00
• Break	11:00 – 11:15
• OEO	11:00 – 11:30
• BUSS	11:30 – 12:00
• Lunch	12:00 – 12:30
• SM	12:30 – 1:00
4. Discuss/revise/approve each team’s goals and deliverables	1:00 –2:00
5. Break	2:00 – 2:15
6. Updates from partners	
• Update from Woodland Park Healthy Forest Initiative	2:15 – 2:35
• Update by FRFTP	2:35 – 2:45
• Update by FRWWPWG	2:45 – 3:00
• Update by NFRMPBWG	3:00 – 3:15
7. Next steps, closing	3:15 – 3:30



Next Steps

1. Gali will send team outlines and work plans as pre-read for next Roundtable meeting
2. Others TBD?